

Appendix G
Operating Costs Estimates

**John Jermain Memorial Library
 Estimated Facility Operational Costs
 Two Building Service Program**

5/6/2006

11,000 sq. ft. new facility; restored memorial building w/ 1,800 sq. ft. addition

	Current Cost	Estimated Cost	Increase
<u>New Facility</u>			
Utilities (fuel, electric, water)	0	\$33,000	\$33,000
Insurance	0	\$13,000	\$13,000
Site Maintenance (plowing, garbage, landscaping)	0	\$6,500	\$6,500
Sub-Total	0	\$52,500	\$52,500
 <u>Existing Library</u>			
Utilities (fuel, electric, water)	34,550	39,500	4,950
Insurance	15,000	\$15,000	0
Site Maintenance (plowing, garbage, landscaping)	6,500	\$6,500	0
Sub-Total	56,050	\$61,000	\$4,950

<u>Staffing Requirements</u> (includes salaries & benefits)	\$526,408	\$693,900	\$167,492
<u>Library Materials</u>	\$96,500	\$106,500	\$10,000
<u>Library Operations</u> Includes programs, automation costs, cooperative service agreements	\$100,900	\$109,000	\$8,100
<u>TOTAL COSTS</u>	\$779,858	\$1,022,900	\$243,042

These estimates make the following assumptions:

The existing building will be renovated with necessary improvements to existing mechanical systems and reasonable energy conservation improvements.

An elevator and central air conditioning will be installed in the existing building.

The new facility will be open an average of 54 hours per week with basic library services at current staffing levels

The John Jermain building will be open an average of 40 hours per week offering services as proposed in the preliminary report of the Building Use sub-Committee.

Moderate increases in library materials, programming and operations are included.

Possible additional staffing costs driven by increased future community use are not included.